COMMUNITY SERVICE LOG SHEET

Name of READY Student: _______________________
Institution/Program Attending: _______________________
READY Counselor: _______________________

Date(s) of Community Service: _______________________
Organization: _______________________
Supervisor: _______________________
Address: _______________________
Telephone & Fax: _______________________

Brief description of community service activity: _______________________

Time spent on community service activity: ________ hours

Verification of community service activity:

__________________________________________  _______________________
Supervisor Signature  READY Student Signature

Community Service Guidelines
Community service is an integral component of a student’s development. In promoting social responsibility and realizing the vision of the READY Program, we expect all READY participants to actively engage in opportunities to enhance the quality of life in their respective communities. The READY Program requires that all students complete sixteen (16) hours of community service. Your activity must be pre-approved by your READY Counselor and the organization’s supervisor must provide their signature to verify completion of your community service hours. Below are the community service guidelines:

1. Completion of the community service activity is a requirement for scholarship funding.
2. The community service hours must be completed prior to August 15 of each academic year of anticipated funding.
3. The community service activity is not limited to the Greater Newark area but preferred.
4. The organization(s) must be non-profit. We recommend the following:
   a. school/daycare  c. hospital/clinic
   b. state/city government office  d. religious-based organization
5. You may not accept payment for your activity/work with the organization(s).

Please submit the completed form to your READY Counselor.
Your activity will be included in the READY Alumni community service portfolio.